

ALLEGANY-LIMESTONE YOUTH WRESTLING BYLAWS

Adopted November 30, 2010

NAME

The organization shall be known as the Allegany-Limestone Youth Wrestling Club, located in Allegany, in the state of New York.

PURPOSE

To increase the awareness and participation in the sport of wrestling at Allegany-Limestone. Develop and promote a basic understanding and appreciation of wrestling on part of both parents and youngsters, and to prepare both for the next levels of wrestling in Allegany-Limestone at the varsity level.

MEMBERSHIP

Any youth ages 5 through 14 will be registered at the open registration in November. Membership in the organization requires payment of an annual fee which will be determined by the board prior to the start of each season. Registration of wrestlers younger than age 5 must have approval by a head coach.

All wrestlers outside the District can sign up on a first come, first serve basis and must be approved by the head coach. All wrestlers outside the District must wait until signups have been completed with the wrestlers within the District before they can be considered to join our club. If a conflict should arise the parents and wrestler may approach the Board to discuss the issue.

OFFICERS

The board shall consist of the following positions- President, Vice-President, Secretary, Treasurer, Fund Raising Coordinator, and Equipment Manager. Officers shall be elected annually by a simple majority of those present at a general meeting, in April. A general meeting would include all current officers, coaches, and parents of registered wrestlers. An officer must be a parent or guardian of a registered wrestler.

DUTIES OF OFFICERS

President - The President shall supervise all the club's business affairs, and enforce all the rules of the club. He/She shall preside at all the board and general meetings and assure that orderly and complete meetings are conducted.

Vice-President- The Vice-President shall assist the President in the performance of his/her duties. In the absence of the President, the Vice-President shall perform the duties of the President. The Vice-President shall also perform other duties as assigned by the President.

Secretary - The Secretary shall record the minutes of all meetings and prepare a copy of such minutes for permanent record. The Secretary is also responsible for the correspondence of the club as deemed necessary. Upon notification by the President, the Secretary shall notify all members by e-mail, phone, mail, or by personal contact of the time and place of all meetings, other than those regularly scheduled in advance and already published or posted.

Treasurer/Registrar - The Treasurer maintains the financial records of the club and prepares checks as directed by the Board or President. He/She shall make timely bank deposits and give a current financial report at each meeting. The Treasurer shall be signer on checks issued on behalf of the Club. He/She will register all new members; collect membership fees; and see that all paperwork is filled out and complete.

Equipment Manager- The Equipment Manager will issue club singlets to each registered member prior to his/her first tournament, and maintain a record; collect club singlets from members when they are through wrestling for the season; notify Secretary to bill members who have failed to return their singlet at the end of the season; report to Board annually on the quantity and condition of the club's singlets, and make recommendations concerning the purchase of new ones; and the Equipment Manager will keep the first aid kit and let the board know as it needs to be replenished.

Fund Raising Coordinator- The Fund Raising Coordinator takes care of all fundraising activities. This is to include placing ads in newspapers, coordinating with local businesses and recruitment of volunteers. Will work with all board members to set fund raising goals, and accomplish said goals.

FINANCES

All checks of any amount require two signatures. Those approved to sign checks include the Treasurer, and three other board members. All checks need approval by the President. All reimbursable expenses must have prior approval of the board, except in emergencies. If any full member, officer, or coach seeks reimbursement, he/she must submit all receipts.

FUNDRAISING AND FUND DISTRIBUTION

Money raised by the club through any activity shall help with costs due to tournament and club related items. Each family is required to participate in every fundraiser and sell minimum requirement as set by the club or pay the said amount set.

AMENDING THIS CONSTITUTION AND BYLAWS

This document may be amended at any time changes are needed.
Requirements for amendment are as follows:

- A. A formal announcement to the general membership is made 30 days prior to the voting date.
- B. Two-Thirds (2/3) of the board members present vote in favor of the Amendments.

Last Updated: December 2, 2010